



Ndinawemaaganag Endaawaad Inc.

EMPLOYMENT OPPORTUNITY – Internal & External Posting

2023-057

Position:	Manager of Specialized Services	Program:	Management; Specialized Services Tina’s Safe Haven
Salary:	Subject to Qualifications	Location:	472 Selkirk Avenue
Classification:	Full Time, TERM POSITION to March 31, 2024	Hours of Work:	80 Hours Bi-Weekly
Reports To:	Director of Programs & Services	Closing Date:	Open until filled

General Responsibility:

The Manager of Specialized Services is responsible for all aspects of the specialized services programs which include, but are not limited to, wellness and addictions counselling, sexual exploitation support services, gang awareness, and justice involvement. The Manager of Specialized Services is responsible for the management of the specialized services team. The Manager of Specialized Services will work collaboratively with both internal programs and external systems to that target harm reduction, crisis intervention, and the stabilization of Indigenous youth in our community. The Manager of Specialized Services assumes all duties and responsibilities in accordance with the organization’s philosophy, direction, and policy standards.

Qualifications Required:

- Post-secondary education in Human Services with preference given to those possessing a Bachelor of Social Work. Combined experience of post-secondary education and work experience may be considered.
- Preference will be given to graduates of the Indigenous Social Work program.
- Minimum of 3 years’ experience in an Indigenous community setting with knowledge of cultural-based services and traditional Indigenous knowledge.
- Must have experience working assessing high risk clients and responding appropriately.
- Management experience in a social service setting.
- Demonstrated understanding of a trauma informed approach in working with urban Indigenous youth with particular emphasis on youth with chronic involvement with the child welfare system, at risk for or experiencing homelessness and at risk for and or experiencing exploitation.
- Can approach work holistically using a wellness model which highlights and encourages youth’s strengths.
- Comprehensive knowledge of client centred mental health and addictions interventions, practice methods, and professional skills; experience with the Wellbriety program considered an asset
- Ability to think critically and be innovative to create/modify strategy or intervention techniques to suit the individual needs of youth.
- Ability to work in a team environment and independently without prompting.
- Strong conflict resolution skills and practice.
- Demonstrated experience managing a diverse team.
- Proven ability to work in a changing work environment.
- Effective assessment, relationship building, problem solving, and organizational skills.
- Knowledge of child development, separation and attachment issues, case work practices.

- Proficient computer skills: MS Word, Excel, Internet, E-mail.
- Subject to Criminal Record Check, Child Abuse Registry Check and Prior Contact Check.
- Valid Class 5 Drivers License.

Applicants are required to send a current resume with a cover letter clearly outlining your qualifications to:

Ndinawe Human Resources
Ndinawemaaganag Endaawaad Inc.
Email: recruitment@ndinawe.ca

***We thank all applicants for their interest; however only those candidates selected to an interview will be contacted.
As an Indigenous employer preference will be given to First Nations, Métis, and Inuit applicants.**